

THE NAVAJO NATION

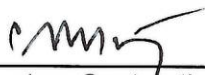
JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



December 8, 2021

TRANSMITTAL

TO : JT Willie, Division Director
Navajo Nation Division of Economic Development (DED)

FROM : 
Cordell Shortey, Contracting Officer
Contracts and Grants Section / OMB

SUBJECT : Economic Relief - Fiscal Recovery Funds (FRF); Defunded CARES Act Project

I. Information on Contract (per Original Award):

DED - Artisan and Business Economic Relief Grant	U.S. Treasury American Recovery Plan Act (ARPA)	21.019
Title of Contract	Funding Agency	CFDA No. - Federal
CJY-41-21	\$ 31,412,583.00	2022
Grant No.	Amount	Fiscal Year
		Term - Begin and End Date
		03/11/2021 to 12/31/2026

II. Data Entered in FMIS Regarding:

☒ New Contract or Grant Company No. 8059 Business Unit (K#) K211516

☐ Contract Mod No. _____

☐ Amt of Award _____ to _____

AMOUNT FROM TO

☐ Budget Period - Extend End Date: From _____ To _____

☐ Other, specify: _____

Authorizing Document - Attached:

☐ Contract / Agreement - Date executed _____

☐ NNC / Committee Resolution - No. & Date _____

☒ Other, specify: NN Council Resolution CJY-41-21

III. Comments by CGS:

Budget received on December 7, 2021 is authorized for implementation pursuant to FY 2022 NN BIM Appendix L Section II.B.

Attachment

Copy: Contract files
Contract Accounting / OOC / DPM
Tom Platero, Interim E.D. - NN FRF Office

Revised April 2018



Office of Management and Budget ♦ Post Office Box 646 ♦ Window Rock, AZ 86515
(928) 871-6470 Telephone ♦ (928) 871-6567 Facsimile

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



October 9, 2021

Division of Economic Development
Mr. JT Willie
P.O. Box 663
Window Rock, AZ 86515

SUBJECT: APPROVAL of Navajo Nation Fiscal Recovery Funds (NNFRF) for DED Defunded CARES Act Projects

Dear Mr. Willie,

By resolution CJY-41-21, the Navajo Nation Council established Navajo Nation Fiscal Recovery Funds (NNFRF) and Expenditure Authorization Process for ARPA funding. Vice President Lizer and I signed the resolution into law on August 2, 2021. SECTION SIX of the resolution includes an immediate allocation of funds for defunded Navajo Nation CARES Fund Projects.

The Division of Economic Development (DED) submitted a project description form for the CARES defunded Artisan and Business Economic Relief Grants. The Department of Justice has reviewed the forms and has made a determination of eligibility for your request. The following is a summary of their determination:

Description	Amount	Approved Expenditure Category
DED Artisan and Business Economic Relief Grant	\$ 31,412,583.00	Eligible 2.9

Included with this memo is the DOJ FRF eligibility determination form for DED, Office of Management and Budget (OMB), and the Office of the Controller (OOC) records. Please submit a copy of the entire signed project description form (corrected to take into account the request below), to include the necessary Navajo Nation BIM forms to OMB in order to establish the budgets to move forward with these projects.

Note: DOJ has requested the following clarification on your request; *"The Project's eligibility criteria should be clarified to make clear that only small businesses, defined as those with 500 employees or less, are eligible. The Project Description Form must be corrected to reflect the dates the Project will operate, and in all circumstances the costs for the project must be obligated by the end of 2024 and expended by the end of 2026."*

Sincerely,


Jonathan Nez, President
THE NAVAJO NATION

Attachments

cc: Department of Justice
Office of the Controller
Office of Management and Budget



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK0010

Date & Time Received: 9/13/21

Date & Time of Response: 9/15/2021 5pm

Entity Requesting FRF:

Title of Project: Navajo Nation Artisan and Business Economic Relief Grant Program

Administrative Oversight: Department of Economic Development

Amount of Funding Requested: \$31,412,583

Eligibility Determination:

- ☒ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|---|---|
| <input checked="" type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

The Project's eligibility criteria should be clarified to make clear that only small businesses, defined as those with 500 employees or less, are eligible. The Project Description Form must be corrected to reflect the dates the Project will operate, and in all circumstances the costs for the project must be obligated by the end of 2024 and expended by the end of 2026.

Received

DEC - 7 2021

Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

FY 2022

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PROGRAM BUDGET SUMMARYPage 1 of 5
BUDGET FORM 1

PART I. Business Unit No.: NEW Program Title: DED Artisan and Business Economic Relief Grant Division/Branch: Economic Development
 Prepared By: Tyrone Chee Phone No.: (928) 871-6706 Email Address: t.chee@navajo-nsn.gov

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
Special Revenue Fund/External	10/1/21-12/31/26	31,412,583.00	100%					
				2001 Personnel Expenses	6		1,479,009	1,479,009
				3000 Travel Expenses				0
				3500 Meeting Expenses				
				4000 Supplies	6		500,000	500,000
				5000 Lease and Rental				0
				5500 Communications and Utilities				0
				6000 Repairs and Maintenance				0
				6500 Contractual Services	6		3,000,000	3,000,000
				7000 Special Transactions	6		250,000	250,000
				8000 Public Assistance	6		26,183,574	26,183,574
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	31,412,583	31,412,583
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
				TOTAL:		\$31,412,583.00		100%

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Tyrone Chee, (D) Department ManagerAPPROVED BY: JT Willie, Division Director

Program Manager's Printed Name

Division Director / Branch Chief's Printed Name

Program Manager's Signature and Date

Division Director / Branch Chief's Signature and Date

Received

DEC - 7 2021

Office of Management & Budget
The Navajo Nation, Window Rock, ArizonaTHE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIAPage 2 of 5
BUDGET FORM 2

FY 2022

PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title: DED Artisan and Business Economic Relief Grant

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM: RDCO-055-19

1) Administer, report, monitor, and analyze the Navajo Nation Business and Industrial Development Fund, Economic Development Tax Fund, Business License and other funds allocated to the division; and 2) Administer and coordinate compliance issues with the division departments, programs, management and staff to provide guidance and implementation of DED's goal and objectives, information technology, data retention, human resources, budget formulation, financing and collection, accounting and reporting, and maintenance program operations.

Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
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1. Goal Statement:

Provide economic relief grant to Navajo owned small businesses experiencing financial hardship.

Program Performance Measure:

Number of relief grant provided.

5		20		35		667	
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2. Goal Statement:

Provide economic relief grant to Navajo artists facing financial hardships.

Program Performance Measure:

Number of relief grant provided.

5		50		75		1,470	
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3. Goal Statement:

Program Performance Measure/Objective:

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4. Goal Statement:

Program Performance Measure/Objective:

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5. Goal Statement:

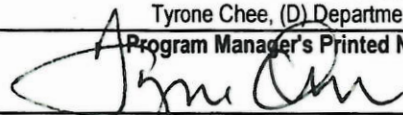
Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

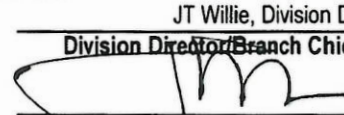
Tyrone Chee, (D) Department Manager

Program Manager's Printed Name

 10/18/21
Program Manager's Signature and Date

JT Willie, Division Director

Division Director/Branch Chief's Printed Name

 10/18/2021
Division Director/Branch Chief's Signature and Date

FY 2022

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 5
BUDGET FORM 4

PART I. PROGRAM INFORMATION:				
Program Name/Title: <u>DED Artisan and Business Economic Relief Grant</u>		Business Unit No.: <u>NEW</u>		
PART II. DETAILED BUDGET:				
(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
	2001 PERSONNEL EXPENSES			1,479,009
	Employee Salary and Fringe Benefits			
2310	Temporary	1,350,940		
2320	Person-Temporary FT	1,350,940		
2900	Fringe Benefits	128,069		
	10 Temporary Staff x \$1,350,940 x 9.48%	128,069		
	4000 SUPPLIES			500,000
	Purchase and reimbursement of non-capitalized expenses; equipment value of less than \$5000; equipment, software and accessories.			
4200	Non Capital Assets	450,000		
4230	Non Cap Computer Equipment	450,000		
4410	Operating Supplies	50,000		
4440	Non Cap Computer Software	50,000		
TOTAL		1,979,009		1,979,009

FY 2022

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

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BUDGET FORM 4

PART I. PROGRAM INFORMATION:				
Program Name/Title: <u>DED Artisan and Business Economic Relief Grant</u>		Business Unit No.: <u>NEW</u>		
PART II. DETAILED BUDGET:				
(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
	6500 CONTRACTUAL SERVICES			3,000,000
	Professional services for development of COVID-19 impact survey and study; Reimbursement and cost of Security services.			
6520	Consulting			
	6530 Consulting-Fees 2,700,000	2,860,000		
	6540 Consulting-Expenses 160,000			
6910	Other Contractual Services			
	6916 Security 140,000	140,000		
	7000 SPECIAL TRANSACTIONS			250,000
	Cost of expenses and reimbursement on promoting and advertising COVID-19 preventative and awareness initiatives; insurance premiums.			
7410	Media			
	7440 Print Advertising 100,000	236,576		
	7450 Radio Advertising 86,576			
	7470 Display Advertising 50,000			
7710	Insurance Premiums			
	7765 Policy Payment (General Liability): \$1,479,009/100 x 0.25 = 3,697.52	13,424		
	7767 Workers Comp Premium: \$1,350,940/100 x 0.72 9,726.77			
	13,424.29			
TOTAL		3,250,000		3,250,000

FY 2022

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

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BUDGET FORM 4

PART I. PROGRAM INFORMATION:				
Program Name/Title: <u>DED Artisan and Business Economic Relief Grant</u>		Business Unit No.: <u>NEW</u>		
PART II. DETAILED BUDGET:				
(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
8780	<p>Entitles</p> <p>8095 Other Public Assistance</p> <p>Business Relief Grant avg. (-/+): \$25,000 per business 18,183,574 727 Businesses</p> <p>Artisan Relief Grant avg (-/+): \$5,000 per artist 8,000,000 1,600 Artisans</p>	26,183,574		
TOTAL		26,183,574		26,183,574

Fiscal Year	Amount												Totals	
	Salary -Ten (10) Positions										2900	7710		
	13.18	13.18	13.18	13.18	13.18	13.18	13.18	13.18	13.18	13.18	9.48%	\$ 0.25		\$ 0.72
10/1/2021-9/30/2022	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	24,040.00	22,789.92	657.97	1,730.88	263,190
10/1/2022-9/30/2023	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	24,789.25	715.70	1,882.73	286,279
10/1/2023-9/30/2024	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	24,789.25	715.70	1,882.73	286,279
10/1/2024-9/30/2025	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	24,789.25	715.70	1,882.73	286,279
10/1/2025-9/30/2026	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	26,149.00	24,789.25	715.70	1,882.73	286,279
10/1/2026-12/31/2026	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,458.00	6,122.18	176.76	464.98	70,702
<div><div>135,094.00135,094.00135,094.00135,094.00135,094.00135,094.00135,094.00135,094.00135,094.00135,094.00128,069.003,697.529,726.771,479,009.00</div><div>\$1,350,940.00\$13,424.00</div></div>														

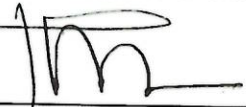
THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO : Germaine Jones, Deputy Contracting Officer
OMB – Contracts & Grants

FROM : 
JT Willie, Division Director
Division of Economic Development

DATE : October 18, 2021

SUBJECT : Navajo Nation Fiscal Recovery Fund

Attached are the Navajo Nation Fiscal Recovery Fund budgets for the Division of Economic Development defunded CARES Act Projects.:

1. DED Artisan and Business Economic Relief Grant \$31,412,583

Please contact me at extension 6547 if you have any question. Thank you.

xc: Jonathan Nez, Navajo Nation President, Office of the President/Vice-President
Myron Lizer, Navajo Nation Vice-President, Office of the President/Vice-President
Paulson Chaco, Chief of Staff, Office of the President/Vice-President
Tyrone Chee, (D) Department Manager, DED/Support Services Department
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